

**Town of Arlington  
Transportation Advisory Committee**

Minutes of 10/23/07, 7:15 to 10:00 PM, Town Hall Annex 1<sup>st</sup> Floor Conference Room

Minutes submitted by Laura Wiener

**Members and Associates Present:** Elisabeth Carr-Jones, Lieut. Paul Conroy, Jeff Maxtutis, Howard Muise, Mike Rademacher, Scott Smith, Ed Starr, Laura Wiener.

**Members of the Public Present:** Sharon Shaloo, Lisa Davis, Tom Smurzynski, Clare and George Gordon, Ken Lubar.

1. Administration.
  - 9/25/07 minutes approved unanimously.
  - Correspondence and current projects were reviewed.
  - Next year's meetings will be on second Wednesday of the month.
2. Public Comment. Ravine/Irving recommendations were presented by Howard. The two school directors (ACC and ISB) have seen the recommendations and support them. Clare Gordon (of Irving St.) requested that a one-way sign be added to Irving at Academy, and that signs indicating drop-off areas should be marked with a time limit. Sharon Shaloo (Ravine Street) noted the need for off street parking for staff and a plan for drop-off distributed by the schools. She asked if a parking enforcement clerk could be paid out of the rents for the school space.
3. Downing Square. The BSC group is on board to do preliminary design analyses for Downing Square. This should be initiated very soon. Traffic counts have also been conducted.
4. Schools. "Draft Guidelines for Study of Safe Transport to Schools, dated 10/20/07" was distributed and reviewed.
  - a. Stratton Update—Jeff and Ed met with Principal Brown and Safe Routes to Schools Rep. Lenore Wadman. A parent survey has been distributed. A major issue seems to be lack of sidewalks.
  - b. Thompson—Ed and Scott met with Principal Sherry Donovan, and Parent rep. Angela Alton.
  - c. Peirce—Elisabeth presented a diagram showing the existing school zone for the Peirce and will make contact there.
5. Sidewalk Priorities. "Draft Criteria for New Sidewalk Priority, dated 10/20/07" was distributed. Committee suggested removing "planned" from criteria one (Should read "on a walking route for elementary schools"), and switch number 5 and 6 in priority.
6. Ravine/Irving Disposition. Lieut. Conroy suggested removing paint on curbs, adding "one-way" sign at top of Academy, and "15 minute parking, 7 am to 6 pm Monday to Friday" in drop-off area. A request that the schools develop and distribute drop-off plans was added. TAC then voted unanimously to send the recommendations to BoS. These recommendations are expected to go to the Board of Selectmen for their review on either Nov. 5 or 26.
7. Westminster Update. Working Group will meet next week. The 85<sup>th</sup> percentile speed on Westminster near Westmoreland is 32 to 34 mph, with a speed limit of 30. This is not an exceptional speed most of the time. The Working Group is still looking at traffic calming at intersection with Lowell (in Lexington), and possibly somewhere along Westminster and Lowell in Arlington.
8. Planning Dept. Activities re. Parking. Laura reported that the Smart Growth discussions have been focusing on the commercial districts, and may result in some proposals that would end up modifying parking requirements. (see handout "Smart Growth Planning, Parking Proposals, Draft: 10/23/07"). A discussion will occur at the ARB on Nov. 5.

9. Parking Recommendations. Scott presented a summary of the recommendations. The Committee unanimously voted to send these recommendations to the Board of Selectmen.
10. Summer and Hospital Road. The two traffic lights on Summer Street at Hospital Road and at Brattle Street are not yet coordinated. No loops have been installed. There is some discrepancy between the Highway Department and Symmes Redevelopment Associates (SRA) drawings that led to a narrower roadway at the intersection. SRA will get this fixed at their expense. , Mass. Ave. Corridor Phase 1. The contract is still at Mass. Highway and is now anticipated to be approved in late November.
11. Town report. Mike reported that there is a big change order coming for Summer Street at McClennen Park. The roadwork is expected to be complete at the end of next summer.

Handouts:

Ed's Meeting Package: Agenda, 10/23/07, Minutes of 9/25/07; Correspondence from BoS, Chief Ryan, and Sinan Akdag re. Columbia Rd.,  
Town of Arlington Transportation Advisory Committee Minutes of Meeting of 9/25/07.  
Active/Planned TAC Projects and Working Groups, dated 10/23/07  
DRAFT Guidelines for Study of Safe Transport to Schools, 10/20/07  
Draft Criteria for New Sidewalk Priority, 10/20/07  
Draft Memo to Board of Selectmen from TAC, Recommendations for  
Ravine/Irving/Academy Area, Dated 10/23/07  
DRAFT Ravine/Irving/Academy Parking Sign Inventory and Recommendations, dated 10/23/07  
Summary of Recommendations (Parking), dated September 2007  
Smart Growth Planning, Parking Proposals, Draft: 10/23/07  
Existing School Zone Signs at the Peirce School, 10/23/07